

AGENDA FORMAT

The Superintendent may confer with the Chair of School Committee to arrange the order of items on meeting agendas so that the Committee can accomplish its business as expeditiously as possible. The particular order may vary from meeting to meeting in keeping with the business at hand.

The Committee will follow the order of business established by the agenda except as it votes to rearrange the order for the convenience of visitors, individuals appearing before the Committee, or to expedite Committee business.

Any School Committee member, stakeholder, or citizen may suggest items of business. The inclusion of such items, however, will be at the discretion of the Superintendent or two members of the School Committee.

The agenda will also provide for time when any citizen who wishes may speak briefly before the School Committee.

To the extent possible, the agenda, together with supporting materials, will be distributed to School Committee members no less than three business days prior to the meeting to permit adequate time to prepare for the meeting.

Agendas will be posted and made available to the public.

SOURCE: MASC July 2016

1st reading: May 15, 2017

2nd/final reading and revised: June 5, 2017