

VOTING METHOD

Open meeting

Votes of the Westfield School Committee will be taken by voice vote or a hand count and shall be recorded in the minutes. If the vote is unanimous only that fact need be recorded. No vote taken at an open session shall be by a secret ballot.

All actions will require a majority vote of all members present and voting except as state law, Robert's Rules of Order, Newly Revised, or policies of this Committee require a larger majority. A majority of the members of the School Committee will constitute a quorum.

A two-thirds vote will be required to suspend parliamentary rules of order.

Executive Session

A majority of the members of the School Committee must vote to enter executive session, with the vote taken by roll call and recorded in the official minutes.

All votes taken in executive session will be recorded roll call votes, and will become part of the minutes of executive session. Any votes taken to ratify employment contracts or collective bargaining agreements shall be taken in open session.

Adopted: December 26, 1973

Amended: June 28, 2010

1st reading: November 7, 2016

2nd final reading & amended: November 21, 2016

LEGAL REFS.: M.G.L. c30A Sections 18-25

Source: MASC