

File: EBAA

ACCIDENT POLICY

All accidents and injuries occurring on school grounds or while under school supervision shall be reported immediately to the school office.

A written accident report or First Report of Injury (workers' compensation) shall be completed on the form provided and filed with the school principal. The detailed report should include actions taken at the time and any other pertinent information regarding the accident.

A copy of the written accident report shall also be forwarded to the Superintendent's Office. The original First Report of Injury (workers' compensation) shall be forwarded to the Human Resources Office.

Adopted: September 8, 1998

Revised: May 6, 2013

1st reading: April 2, 2018

2nd/final reading & amended: May 7, 2018