

October 21, 2019

A meeting of the Westfield School Committee was held on Monday, October 21, 2019, at 7:00 pm in the City Council Chambers at City Hall, 59 Court Street, Westfield, MA. Members present by roll call were: Diane Mayhew, Tim O'Connor, Bo Sullivan, Heather Sullivan, and Cindy Sullivan. Ramon Diaz and Chairman Brian Sullivan were not in attendance.

Bo Sullivan moved, Tim O'Connor seconded to nominate Cindy Sullivan as acting Chair due to the absence of Chairman Sullivan and Vice Chair Diaz. All were in favor. Motion passes.

At 7:03 pm Cindy Sullivan called the meeting to order.

1. Pledge of Allegiance

Cindy Sullivan asked if anyone was taping the meeting and if so, please state your name and address: none

2. Public participation, excluding personnel:

Mrs. Rachel Bullock, Bailey Drive, Westfield

Mrs. Bullock updated the committee on the SEPAC events and activities.

3. Westfield High School student representatives:

Maya Guillotte was in attendance and provided an update to the committee.

4. Westfield Technical Academy presentation

Principal Joe Langone introduced students. Aviation students presented on general airframe and landing gear maintenance techniques.

5. Westfield Boys & Girls Club land proposal request

Mr. Bill Parks was in attendance spoke about the need of additional space at the Boys & Girls Club.

Cindy Sullivan moved, Tim O'Connor seconded to approve the concept of allowing the Boys & Girls club to use the school property to construct an addition subject to review by the legal department.

At 7:35 pm Chairman Sullivan entered the meeting.

The following roll call vote was taken:

	<u>Y</u>	<u>N</u>
Diane Mayhew	X	
Tim O'Connor	X	
Bo Sullivan	abstain	— employee of the Boys & Girls Club
Cindy Sullivan	X	
Heather Sullivan	X	
Ramon Diaz	absent	
Chairman Sullivan	<u>X</u>	
	5	- 0

motion passes

6. STEM week update
Lauren Figy, Susan Dargie, and Kate Perez provided an update on the activities taking place during STEM week.
7. Approval of the October 7, 2019 School Committee meeting minutes:
Diane Mayhew moved, Bo Sullivan seconded to approve the October 7, 2019 School Committee meeting minutes. All were in favor. Motion passes.
8. Approval of home school applications HE1920-114 to HE1920-123:
Bo Sullivan moved, Chairman Sullivan seconded to approve home school applications HE1920-114 to HE1920-123. All were in favor. Motion passes.
9. First reading, by title only, of new School Committee policy File: EAA Self Defense Spray Policy
Heather Sullivan moved, Diane Mayhew seconded for a first reading, by title only, of policy *File: EAA Self Defense Spray Policy*. All were in favor. Motion passes.
10. Rescind School Committee policies
 - a. Policy File: IGAF Physical Education
Heather Sullivan moved, Chairman Sullivan seconded to rescind School Committee policy *File: IGAF Physical Education*. All were in favor. Motion passes.
 - b. Policy File: IJJ Textbook Selection and Adoption
Heather Sullivan moved, Bo Sullivan seconded to rescind School Committee policy *File: IJJ Textbook Selection and Adoption*. All were in favor. Motion passes.
 - c. Policy File: JH Student Absences and Excuses
Heather Sullivan moved, Diane Mayhew seconded to rescind School Committee policy *File: JH Student Absences and Excuses*. All were in favor. Motion passes.
11. Approval of field trip, Westfield Technical Academy, Future Female Technicians seminar at Bombardier, Windsor Locks, Connecticut, October 22, 2019
Bo Sullivan moved, Tim O'Connor seconded to approve the trip request for Westfield Technical Academy students to attend the Future Female Technicians seminar to be held at Bombardier located in Windsor Locks, Connecticut, on October 22, 2019. All were in favor. Motion passes.
12. School Choice fund expenditure
Chairman Sullivan moved, Diane Mayhew seconded to table this agenda item to the November 4, 2019 School Committee meeting. All were in favor. Motion passes.
13. Report of the signed weekly warrants
Bo Sullivan reported that the following warrants were signed:
October 11, 2019 – 17 batches totaling \$569,780.01

14. Acceptance of Westfield Public Schools Financial Statements, October 2019
 Tim O'Connor moved, Bo Sullivan seconded to accept the Westfield Public Schools Financial Statements, October 2019, as presented.

The following roll call vote was taken:

	<u>Y</u>		<u>N</u>	
Heather Sullivan	X			
Diane Mayhew	X			
Tim O'Connor	X			
Bo Sullivan	X			
Cindy Sullivan	X			
Ramon Diaz	absent			
Chairman Sullivan	<u>X</u>			
	7	-	<u>0</u>	motion passes

Mr. Rix reported that he is pleased where we are at with the statements and some clerical errors need to be corrected.

Tim O'Connor wanted clarification that the expectation was that the reports would be in order at the next time they are presented. Mr. Rix confirmed this.

The following roll call vote was taken:

	<u>Y</u>		<u>N</u>	
Heather Sullivan	X			
Diane Mayhew	X			
Tim O'Connor	X			
Bo Sullivan	X			
Cindy Sullivan	X			
Ramon Diaz	absent			
Chairman Sullivan	<u>X</u>			
	7	-	<u>0</u>	motion passes

15. Approval of FY20-25 Capital Improvement Plan:
 Tim O'Connor moved, Chairman Sullivan seconded to approve the FY20-25 Capital Improvement Plan, as presented.

The following roll call vote was taken:

	<u>Y</u>		<u>N</u>	
Diane Mayhew	X			
Tim O'Connor	X			
Bo Sullivan	X			
Cindy Sullivan	X			
Heather Sullivan	X			
Ramon Diaz	absent			
Chairman Sullivan	<u>X</u>			
	6	-	<u>0</u>	motion passes

16. Declare Surplus Property: Parkside Academy
 Diane Mayhew moved, Bo Sullivan seconded to declare Parkside Academy located at 38 Parkside Avenue, Westfield, MA as surplus property and turn the property over to the City.

The following roll call vote was taken:

	<u>Y</u>		<u>N</u>	
Tim O'Connor	X			
Bo Sullivan	X			
Cindy Sullivan	X			
Heather Sullivan	X			
Diane Mayhew	X			
Ramon Diaz	absent			
Chairman Sullivan	<u>X</u>			
	6	-	<u>0</u>	motion passes

17. Superintendent's Reports

a. Acceptance of gifts/donations

Tim O'Connor moved, Cindy Sullivan seconded to accept the following gift:

- Abner Gibbs Elementary School, Your Cause, \$10.00, educational purposes, gift account

The following roll call vote was taken:

	<u>Y</u>		<u>N</u>	
Bo Sullivan	X			
Cindy Sullivan	X			
Heather Sullivan	X			
Diane Mayhew	X			
Tim O'Connor	X			
Ramon Diaz	absent			
Chairman Sullivan	<u>X</u>			
	6	-	<u>0</u>	motion passes

b. Other

Superintendent Czaporowski provided a brief update.

18. Mayor's update: Mayor Sullivan provided an update. He thanked Councilor Figy and Councilor Harris for their attendance at the meeting.

19. School Committee update:

Cindy Sullivan encouraged everyone to read the article in the Westfield Evening News by Superintendent Czaporowski. Also, she reminded everyone to vote on November 5th.

20. Items for referral to subcommittees: none

21. Old business: none

22. Subcommittee Reports/Recommendations:

a. Reports: none

b. Minutes: Human Resources & Policy Subcommittee, October 7, 2019
Diane Mayhew moved, Heather Sullivan seconded to approve the Human Resources & Policy Subcommittee meeting minutes of October 7, 2019. All were in favor. Motion passes.

23. Any other items not reasonably anticipated 48 hours prior to the meeting
Reminder: Pocketbook bingo is scheduled for Thursday, October 24, 2019 and Superintendent Czaporowski will call the numbers.

24. Next regular School Committee meeting: November 4, 2019

At 8:34 pm Tim O'Connor moved, Heather Sullivan seconded to adjourn the meeting. All were in favor. Motion passes.

Mr. Stefan Czaporowski, Superintendent of Schools
Clerk – Westfield School Committee

A true copy, Attest:

Cindy Sullivan, Secretary
Westfield School Committee

CS/cm