

March 16, 2020

A meeting of the Westfield School Committee was held on Monday, March 16, 2020 at 7:00 pm in the City Council Chambers at City Hall, 59 Court Street, Westfield, MA. Members present by roll call were: Ramon Diaz, Diane Mayhew, Tim O'Connor, Bo Sullivan, Heather Sullivan, Cindy Sullivan, and Chairman Humason.

At 7:00 pm Chairman Humason called the meeting to order.

1. Pledge of Allegiance

Chairman Humason asked if anyone was taping the meeting and if so, please state your name and address: no response

2. Recap of the Student Opportunity Act Plan

Tim O'Connor moved, Bo Sullivan seconded to approve the Student Opportunity Act Plan, as presented.

The following roll call vote was taken:

	<u>Y</u>	<u>N</u>	
Ramon Diaz	X		
Diane Mayhew	X		
Bo Sullivan	X		
Cindy Sullivan	X		
Heather Sullivan	X		
Tim O'Connor	X		
Chairman Humason	<u>X</u>		
	7	-	<u>0</u> motion passed

3. Public participation, excluding personnel:

Bill Parks, CEO, Westfield Boys & Girls Club

Mr. Parks spoke shared that the Westfield Boys & Girls Club has been serving to-go breakfast and lunch to Westfield students.

4. Westfield High School student representatives:

Ramon Diaz moved, Bo Sullivan seconded to table agenda item #4 Westfield High School student representatives. All were in favor. Motion passes.

5. Approval of the March 2, 2020 School Committee meeting minutes:

Ramon Diaz moved, Cindy Sullivan seconded to approve the March 2, 2020, School Committee meeting minutes. All were in favor. Motion passes.

6. School Committee report: Westfield Technical Academy General Advisory meeting
January 21, 2020

Tim O'Connor moved, Ramon Diaz seconded to table the report of the WTA General

Advisory meeting. All were in favor. Motion passes.

7. Open Meeting Law Complaint

Cindy Sullivan moved, Ramon Diaz seconded to deny that the Open Meeting Law has been violated, and require a joint meeting to be held within thirty dates of the March 6, 2020 meeting to review and approve the minutes and release said minutes to Complainant.

The following roll call vote was taken:

	<u>Y</u>		<u>N</u>	
Bo Sullivan	X			
Cindy Sullivan	X			
Heather Sullivan	X			
Ramon Diaz	X			
Diane Mayhew	X			
Tim O'Connor	X			
Chairman Humason	<u>X</u>			
	7	-	0	motion passes

8. Approval of White Oak School as a private school for the 2019-2020 school year

Ramon Diaz moved, Bo Sullivan seconded approve the White Oak School as a private school for the 2019-2020 school year.

The following roll call vote was taken:

	<u>Y</u>		<u>N</u>	
Cindy Sullivan	X			
Heather Sullivan	X			
Ramon Diaz	X			
Diane Mayhew	X			
Bo Sullivan	X			
Tim O'Connor	X			
Chairman Humason	<u>X</u>			
	7	-	0	motion passes

9. Rescind School Committee Policy File: KH Public Gifts to the Schools

Ramon Diaz moved, Diane Mayhew seconded to rescind policy File: KH Public Gifts to the Schools. All were in favor. Motion passes.

10. 1st reading, by title only, of School Committee policies

a. File: LA Education Agency Relations Goals

Ramon Diaz moved, Diane Mayhew seconded a first reading, by title only, of policy File: LA Education Agency Relations Goals. All were favor. Motion passes.

b. File: ACAB Anti-Discrimination/Anti-Harassment Policy & Grievance Procedures

Ramon Diaz moved, Diane Mayhew seconded a first reading, by title only, of policy File: ACAB Anti-Discrimination/Anti-Harassment Policy & Grievance Procedures.

11. 2nd/final reading, by title only, of School Committee policies
- a. File: IKE Promotion and Retention of Students
 Ramon Diaz moved, Diane Mayhew seconded a 2nd/final reading, by title only, of policy
File: IKE Promotion and Retention of Students. All were favor. Motion passes.
- b. File: JICE Student Publications
 Ramon Diaz moved, Diane Mayhew seconded a 2nd/final reading, by title only, of policy
File: JICE Student Publications. All were favor. Motion passes.
- c. File: IJOA Field Trips
 Ramon Diaz moved, Diane Mayhew seconded a 2nd/final reading, by title only, of policy
File: IJOA Field Trips. All were favor. Motion passes.
12. Contract Settle Agreement with Westfield Education Association/Unit B (assistant principals, supervisors)
 Cindy Sullivan moved, Ramon Diaz seconded to approve the Settlement Agreement between the Westfield School Committee and Westfield Education Association Unit B (assistant principals, supervisors) for the time period of July 1, 2020 - June 30, 2023, as presented, and authorize the Mayor to sign on behalf of the committee.

The following roll call vote was taken:

	<u>Y</u>		<u>N</u>	
Bo Sullivan	X			
Cindy Sullivan	X			
Heather Sullivan	X			
Ramon Diaz	X			
Diane Mayhew	X			
Tim O'Connor	X			
Chairman Humason	<u>X</u>			
	7	-	<u>0</u>	motion passes

13. Report of the signed weekly warrants
 The following warrants were signed:
 February 28, 2020 = 20 batches totaling \$575,289.25
 March 6, 2020 = 11 batches totaling \$226,566.75

14. Acceptance of Special Revenue Accounts
 Ramon Diaz moved, Bo Sullivan seconded to accept the Special Revenue Accounts, as presented.

The following roll call vote was taken:

	<u>Y</u>		<u>N</u>
Bo Sullivan	X		
Cindy Sullivan	X		
Heather Sullivan	X		
Ramon Diaz	X		

Diane Mayhew	X		
Tim O'Connor	X		
Chairman Humason	<u>X</u>		
	7	-	<u>0</u> motion passes

15. Create a new gift account: Westfield Technical Academy Allied Health Gift Account
Cindy Sullivan moved, Bo Sullivan seconded to create a new gift account called the Westfield Technical Academy Allied Health Gift Account.

The following roll call vote was taken:

	<u>Y</u>		<u>N</u>
Cindy Sullivan	X		
Heather Sullivan	X		
Ramon Diaz	X		
Diane Mayhew	X		
Bo Sullivan	X		
Tim O'Connor	X		
Chairman Humason	<u>X</u>		
	7	-	<u>0</u> motion passes

16. Budget Transfers

Bo Sullivan moved, Tim O'Connor seconded to approve the following budget transfers:

Amount	From Account	Into Account
\$31,153.46	56523230/51000 SpEd Summer School Staff	54023280/511300 WTA SpEd Professional
\$64,378.30	57223330/533010 SpEd In-District Transportation	57284330/5533000 Regular Day Transportation
\$27,416.14	57223330-533012 Summer SpEd Transportation	57284330/533000 Regular Day Transportation

The following roll call vote was taken:

	<u>Y</u>		<u>N</u>
Bo Sullivan	X		
Cindy Sullivan	X		
Heather Sullivan	X		
Ramon Diaz	X		
Diane Mayhew	X		
Tim O'Connor	X		
Chairman Humason	<u>X</u>		
	7	-	<u>0</u> motion passes

17. Special Revenue Accounts: Transfer of funds, Close account, and rename account
Bo Sullivan moved, Tim O'Connor seconded to approve the following transfer:

Amount	From Account	Into Account
\$3,229.33	24408828/578000 North Middle Lost Book	24408800/578000 System Lost Book

- b. Motion to rename the South Middle School Lost Book account #24408829 to the Middle School Lost Book Account

Bo Sullivan moved, Tim O'Connor seconded to rename the South Middle School Lost Account #24408829 to the Middle School Lost Book Account

The following roll call vote was taken:

	<u>Y</u>		<u>N</u>
Diane Mayhew	X		
Bo Sullivan	X		
Cindy Sullivan	X		
Heather Sullivan	X		
Ramon Diaz	X		
Tim O'Connor	X		
Chairman Humason	<u>X</u>		
	7	-	<u>0</u> motion passes

- c. Motion to close North Middle Lost Book account #24408828/578000

Bo Sullivan moved, Diane Mayhew seconded to close the North Middle School Lost Book Account #24408828

The following roll call vote was taken:

	<u>Y</u>		<u>N</u>
Bo Sullivan	X		
Cindy Sullivan	X		
Heather Sullivan	X		
Ramon Diaz	X		
Diane Mayhew	X		
Tim O'Connor	X		
Chairman Humason	<u>X</u>		
	7	-	<u>0</u> motion passes

18. School Committee stipend

Ramon Diaz moved, Bo Sullivan seconded to table agenda item #18 School Committee stipend. All were in favor. Motion passes.

19. Superintendent's Report

- a. Acceptance of gifts/donations

Tim O'Connor moved, Diane Mayhew seconded to accept the following gifts/donations:

<u>Donated To</u>	<u>From & Amount</u>	<u>Use</u>
Paper Mill Elementary	Paper Mill staff, \$71.00, Dress Down Day	Educational Purposes, Gift Account
Westfield Intermediate	Box Tops for Education, \$176.30	Educational Purposes, Gift Account
Westfield Intermediate	Westfield Intermediate School PTO, \$172.50	Educational Purposes, Gift Account
Westfield High	Roman Catholic Bishop of Springfield, \$200.00	Student activities, WHS Choral Account

Westfield High	Westfield Bank, \$6,600.00	Purchase equipment for the Physical Education Dept, WHS Athletic Gift Account
Westfield Technical Academy	Dubchak Artist Services, \$300.00	Educational Purposes, WTA Manufacturing Technology Gift Account

The following roll call vote was taken:

	<u>Y</u>		<u>N</u>	
Diane Mayhew	X			
Bo Sullivan	X			
Cindy Sullivan	X			
Heather Sullivan	X			
Ramon Diaz	X			
Tim O'Connor	X			
Chairman Humason	<u>X</u>			
	7	-	<u>0</u>	motion passes

b. Other

20. Mayor's update

21. School Committee update

22. Items for referral to subcommittees

23. Old business

24. Subcommittee Reports/Recommendations

a. Reports: none

b. Minutes: Human Resources & Policy Subcommittee, March 2,2020

Ramon Diaz moved, Diane Mayhew seconded to approve the Human Resources & Policy Subcommittee meeting minutes of March 2, 2020. All were in favor. Motion passes.

25. Any other items not reasonably anticipated 48 hours prior to the meeting

Tim O'Connor moved, Bo Sullivan seconded to pay employees during the period of a State Emergency due to the Coronavirus (COVID-19).

The following roll call vote was taken:

	<u>Y</u>		<u>N</u>	
Bo Sullivan	X			
Cindy Sullivan	X			
Heather Sullivan	X			
Diane Mayhew	X			
Ramon Diaz	X			
Tim O'Connor	X			
Chairman Humason	<u>X</u>			
	7	-	<u>0</u>	motion passes

26. Next regular School Committee meeting: April 6, 2020

At 8:10pm Ramon Diaz moved, Tim O'Connor seconded to adjourn the meeting. All were in favor. Motion passes.

Mr. Stefan Czaporowski, Superintendent of Schools
Clerk – Westfield School Committee

A true copy, Attest:

Cindy Sullivan, Secretary
Westfield School Committee

CS/cm