

March 16, 2020

A special meeting of the Westfield School Committee was held on Monday, March 16, 2020 at 6:00 pm in the City Council Chambers at City Hall, 59 Court Street, Westfield, MA. Members present by roll call were: Ramon Diaz, Diane Mayhew, Tim O'Connor, Bo Sullivan, Heather Sullivan, and Chairman Humason. Cindy Sullivan was not in attendance.

At 6:00 pm Chairman Humason called the meeting to order.

1. Pledge of Allegiance

Chairman Humason asked if anyone was taping the meeting and if so, please state your name and address: no response

2. Public participation, excluding personnel: none

3. Rescind vote: Referral to joint Finance & Human Resources & Policy Subcommittee Meeting

Diane Mayhew moved, Tim O'Connor seconded to rescind the vote to refer the Maintenance Plan to a joint Finance Subcommittee and Human Resources & Policy Subcommittee.

The following roll call vote was taken:

	<u>Y</u>	<u>N</u>	
Ramon Diaz	X		
Diane Mayhew	X		
Bo Sullivan	X		
Cindy Sullivan	absent		
Heather Sullivan	abstain		
Tim O'Connor	X		
Chairman Humason	<u>X</u>		
	5	-	<u>0</u> motion passed

4. Maintenance Department update and discussion

Superintendent Czaprowski reviewed the Maintenance Department consolidation plan between the City and School Department.

5. Vote on the maintenance consolidation plan between the city and schools

Ramon Diaz moved, Diane Mayhew seconded:

Whereas, Massachusetts General Laws Chapter 71, section 37M, allows for the consolidation of administrative functions, including but not limited to financial, personnel and maintenance functions of the school committee with those of the City; and,

Whereas, the statute further requires that such consolidation may occur only upon a majority vote of both the school committee and the City Council with approval of the Mayor; and,

Whereas, there is an interest in creating a Department of Facilities that would encompass the functions and oversight of all skilled trade workers, custodial staff and maintenance personnel for all public facilities including the schools within the City of Westfield.

Now therefore, be it resolved, that the School Committee for the City of Westfield hereby votes to consolidate the administrative functions, including but not limited to financial, personnel, and maintenance of all skilled trade workers, custodial staff and maintenance personnel for all city and school public facilities into a Department of Facilities.

The following roll call vote was taken:

	<u>Y</u>		<u>N</u>
Ramon Diaz	X		
Diane Mayhew	X		
Bo Sullivan	X		
Cindy Sullivan	absent		
Heather Sullivan	abstain		
Tim O'Connor	X		
Chairman Humason	<u>X</u>		
	5	-	<u>0</u> motion passed

6. Approval of School Business Administrator job description for posting:

Ramon Diaz moved, Bo Sullivan seconded to approve the School Business Administrator job description for posting, as presented. All were in favor. Motion passes.

7. Approval of Unit A/teachers retirement incentive option:

Ramon Diaz moved, Tim O'Connor seconded to approve the Unit A (teachers) early retirement incentive option.

The following roll call vote was taken:

	<u>Y</u>		<u>N</u>
Diane Mayhew	X		
Bo Sullivan	X		
Cindy Sullivan	absent		
Heather Sullivan	X		
Ramon Diaz	X		
Tim O'Connor	X		
Chairman Humason	<u>X</u>		
	6	-	<u>0</u> motion passed

8. Next regular School Committee meeting: April 6, 2020

At 6:31pm Bo Sullivan moved, Tim O'Connor seconded to adjourn the meeting. All were in favor. Motion passes.

Mr. Stefan Czaporowski, Superintendent of Schools
Clerk – Westfield School Committee

A true copy, Attest:

Tim O'Connor, Vice Chair
Westfield School Committee

TO/cm