

November 16, 2020

A regular meeting of the Westfield School Committee was held on Monday, November 16, 2020, at 7:00 pm remotely (due to COVID-19 crisis). Members present by roll call were: Ramon Diaz, Diane Mayhew, Bo Sullivan, Cindy Sullivan, Tim O'Connor, and Chairman Humason. Heather Sullivan was not in attendance. Due to technical difficulties Tim O'Connor entered the meeting at 7:09 pm.

At 7:00 pm Chairman Humason called the meeting to order.

1. Pledge of Allegiance

2. Public participation, excluding personnel

Cindy Sullivan stated that an email was received from City Councilor Ralph Figy requesting permission to address the committee.

Ralph Figy, Brookline Drive, Westfield

Mr. Figy thanked the School Committee and citizens of Westfield for donating to the annual Thanksgiving Day food drive fundraiser.

Cindy Sullivan read the following email:

from the Co-Presidents of the Amelia Park Children's Museum

Maureen Avery, Shaker Road, Westfield

Barbara Giacometti, City View Boulevard, Westfield

On behalf of Amelia Park Children's Museum's leadership and Board of Directors, we wish to express both our support for, and concerns regarding, the Boys & Girls Club's expansion plans. As an abutting neighbor of the Boys & Girls Club for 12 years, we are in full support of their mission and the vital services they provide to the community.

On November 11, the Boys & Girls Club presented their plan to us. We were disappointed that, as an abutting neighbor, we had been completely left out of the process by every organization involved in the planning and approval processes. Both the scope of the project and the timeline were completely unknown to us. The expansion plan that was approved without our knowledge permanently restricts future growth and expansion of Amelia Park Children's Museum to the west, as well as use of the space for events (as we have done as recently as October 24, 2020).

Additionally, it is now being proposed that the Boys & Girls Club build a parking lot to our south, in the process of modifying and utilizing our existing parking lot for their own purposes. If this were to happen it would permanently block any future expansion of the children's museum to the south, making expansion impossible in any direction. Additionally, it would turn our only parking lot, used almost exclusively by families with young children, into a right-of-way for buses.

Amelia Park Children's Museum strongly recommends that the committee table any votes on granting additional to land to the Boys & Girls Club until this issue can be resolved to the satisfaction of all impacted organizations.

3. Approval of School Committee meeting minutes of October 19, 2020
 Diane Mayhew moved, Bo Sullivan seconded to approve the October 19, 2020 School Committee meeting minutes.

The following roll call vote was taken:

	<u>Y</u>	<u>N</u>
Ramon Diaz	X	
Diane Mayhew	X	
Bo Sullivan	X	
Cindy Sullivan	X	
Heather Sullivan	absent	
Tim O'Connor	not in meeting	
Chairman Humason	<u>X</u>	
	5	<u>0</u> motion passes

At 7:09 pm, Tim O'Connor entered the meeting.

4. Westfield Public Schools 2020-2021 Back to School Build – vote on winter athletics
 Ramon Diaz moved, Bo Sullivan seconded to approve the winter athletic schedule, as presented.

The following roll call vote was taken:

	<u>Y</u>	<u>N</u>
Diane Mayhew	X	
Bo Sullivan	X	
Cindy Sullivan	X	
Heather Sullivan	absent	
Ramon Diaz	X	
Tim O'Connor	X	
Chairman Humason	<u>X</u>	
	6	<u>0</u> motion passes

5. Revision to the Westfield Boys & Girls Club land proposal request
 Cindy Sullivan stated that Tim O'Connor and Bo Sullivan would not vote on this agenda item and would mute themselves from the meeting. Also, she stated that the committee's role was to vote on the revised land request proposal. The original request was approved by the committee at the regular meeting held on October 21, 2019.

Ramon Diaz moved, Cindy Sullivan seconded to approve the revised land request submitted by the Westfield Boys & Girls Club, as presented.

The following roll call vote was taken:

	<u>Y</u>	<u>N</u>
Bo Sullivan	abstain	
Cindy Sullivan	X	
Heather Sullivan	absent	
Ramon Diaz	X	
Diane Mayhew	X	
Tim O'Connor	abstain	

9. Acceptance of Westfield Public Schools Financial Reports

Ramon Diaz moved, Bo Sullivan seconded to accept the Westfield Public Schools Financial Reports, as presented.

The following roll call vote was taken:

	<u>Y</u>	<u>N</u>
Diane Mayhew	X	
Bo Sullivan	X	
Cindy Sullivan	X	
Heather Sullivan	absent	
Ramon Diaz	X	
Tim O'Connor	X	
Chairman Humason	<u>X</u>	
	6	<u>0</u> motion passes

10. Report of the weekly signed warrants

Bo Sullivan reported the following warrants were signed:

- October 16, 2020 – 15 batches totaling \$596,431.80
- October 23, 2020 – 22 batches totaling \$367,909.95
- October 30, 2020 – 18 batches totaling \$700,885.51
- November 6, 2020 – 16 batches totaling \$308,985.27

11. Approval of budget transfers

Ramon Diaz moved, Diane Mayhew seconded to approve a budget transfer in the amount of \$107,040 from account 5378142-511100 Employee Benefit Admin Clerical/FT Hourly Employees to account 53478142-511000 Employee Admin Clerical/FT Salary Employees.

The following roll call vote was taken:

	<u>Y</u>	<u>N</u>
Bo Sullivan	X	
Cindy Sullivan	X	
Heather Sullivan	absent	
Ramon Diaz	X	
Diane Mayhew	X	
Tim O'Connor	X	
Chairman Humason	<u>X</u>	
	6	<u>0</u> motion passes

Ramon Diaz moved, Diane Mayhew seconded to approve a budget transfer in the amount of \$45,000 from account 5378141-511100 Employee Benefit Admin Clerical/FT Hourly Employees to account 53478142-511000 Admin Prof/FT Salary Employees.

The following roll call vote was taken:

	<u>Y</u>	<u>N</u>
Ramon Diaz	X	
Diane Mayhew	X	
Bo Sullivan	X	

Cindy Sullivan	X	
Heather Sullivan	absent	
Tim O'Connor	X	
Chairman Humason	<u>X</u>	
	6	<u>0</u> motion passes

Agenda item #13a was addressed before agenda item #12.

13a. Superintendent's Reports

a. Acceptance of gifts/donations

Tim O'Connor moved, Bo Sullivan seconded to approve the acceptance of the following gifts/donations to be deposited in the Student Connectivity Account

- Mayor & Mrs. Donald Humason, Stony Lane, \$250.00
- Westfield Electroplating Company, \$250.00
- Westfield Gas & Electric \$35,000.00

The following roll call vote was taken:

	<u>Y</u>	<u>N</u>
Bo Sullivan	X	
Cindy Sullivan	X	
Heather Sullivan	absent	
Ramon Diaz	X	
Diane Mayhew	X	
Tim O'Connor	X	
Chairman Humason	<u>X</u>	
	6	<u>0</u> motion passes

12. Approval of Superintendent of Schools goals 2020-2021

Ramon Diaz moved, Tim O'Connor seconded to approve the Superintendent of Schools goals for the 2020-2021 school year, as presented.

The following roll call vote was taken:

	<u>Y</u>	<u>N</u>
Cindy Sullivan	X	
Heather Sullivan	absent	
Ramon Diaz	X	
Diane Mayhew	X	
Bo Sullivan	X	
Tim O'Connor	X	
Chairman Humason	<u>X</u>	
	6	<u>0</u> motion passes

13b. School Choice fund expenditure

Diane Mayhew moved, Ramon Diaz seconded to approve an expenditure of \$8,125.00 from the School Choice Revolving Account to be used for Jachym Field (over seeding, aerating, slice seeding, starter fertilizer, etc.).

The following roll call vote was taken:

	<u>Y</u>	<u>N</u>
Heather Sullivan	absent	
Ramon Diaz	X	
Diane Mayhew	X	
Bo Sullivan	X	
Cindy Sullivan	X	
Tim O'Connor	X	
Chairman Humason	<u>X</u>	
	6	<u>0</u> motion passes

c. John & Abigail Adams Scholarships

Superintendent Czaporowski reported that congratulatory letters were mailed home to all scholarship recipients.

Westfield High School 93 students

Westfield Technical Academy 23 students

d. Other: Superintendent Czaporowski provided an update.

14. Mayor's update: Mayor Humason provided an update.

15. School Committee update: Diane Mayhew reminded committee members that the Westfield Technical Academy advisory meeting was scheduled for 6:00 pm tomorrow night.

16. Items for referral to subcommittee:

Diane Mayhew moved, Ramon Diaz seconded to refer the following School Committee policies to the Human Resources & Policy Subcommittee:

File: ADC Tobacco Products on School Premises Prohibited (MASC)

File: BIA New School Committee Orientation

File: IHB Class Size

File: IKB Homework

File: KBBA Non-Custodial Parents Rights

File: JICH Alcohol, Tobacco, and Drug use by Students Prohibited

File: JICG Tobacco use by Students

File: GBED Smoking Policy Tobacco use on School Property

File: EFB Free and Reduced Price Food Services

File: EFC Free and Reduced Price Food Services

File: EEACA Bus Driver Examination and Training (MASC EEAEA)

File: EEACC Student Conduct on School Busses ((MASC EEAEAC)

The following roll call vote was taken:

	<u>Y</u>	<u>N</u>
Ramon Diaz	X	
Diane Mayhew	X	
Bo Sullivan	X	
Cindy Sullivan	X	
Heather Sullivan	absent	
Tim O'Connor	X	
Chairman Humason	<u>X</u>	
	6	<u>0</u> motion passes

17. Old business: none

18. Subcommittee Reports/Recommendations

a. Reports: Special School Committee meeting, November 16, 2020

Diane Mayhew reported that a special school committee was held earlier this evening and policies were reviewed.

b. Minutes: none

19. Other items not reasonably anticipated 48 hours prior to the meeting:

20. Next regular School Committee meeting: December 7, 2020

At 9:23 pm Ramon Diaz moved, Bo Sullivan seconded to adjourn the meeting.

The following roll call vote was taken:

	<u>Y</u>	<u>N</u>
Diane Mayhew	X	
Bo Sullivan	X	
Cindy Sullivan	X	
Heather Sullivan	absent	
Ramon Diaz	X	
Tim O'Connor	X	
Chairman Humason	<u>X</u>	
	6	<u>0</u> motion passes

Mr. Stefan Czaporowski, Superintendent of Schools
Clerk – Westfield School Committee

A true copy, Attest:

Cindy Sullivan, member
Westfield School Committee

CS/cm