

March 2, 2020

A meeting of the Westfield School Committee was held on Monday, March 2, 2020 at 7:00 pm in the City Council Chambers at City Hall, 59 Court Street, Westfield, MA. Members present by roll call were: Ramon Diaz, Diane Mayhew, Tim O'Connor, Bo Sullivan, Heather Sullivan, Cindy Sullivan, and Chairman Humason.

At 7:00 pm Chairman Humason called the meeting to order.

1. Pledge of Allegiance

Chairman Humason asked if anyone was taping the meeting and if so, please state your name and address: no response

2. Public participation, excluding personnel:

Brian Hoose, Arnold Street, Westfield, MA

Mr. Hoose spoke about the need for an entry ramp for the entrance to Tigers Pride at the Westfield Technical Academy. He reported that many senior citizens go to Tigers Pride to eat and felt the ramp would assist them when entering/leaving the building.

Kathy Hillman, Susan Drive, Westfield MA

Ms. Hillman shared information regarding St. Mary's possible new restructuring of class time.

3. Recognition: Mr. Brian P. Sullivan

School Committee members thanked Mr. Sullivan for his service to the City of Westfield. He was presented with a desk lamp.

4. Maintenance Department update:

Superintendent Czaporowski shared a proposal regarding combing the school department maintenance and the city maintenance department.

Cindy Sullivan moved, Ramon Diaz seconded to refer the proposal to a joint Finance Subcommittee & Human Resources & Policy Subcommittee meeting. All were in favor. Motion passes.

5. Approval of the February 3, 2020 School Committee meeting minutes:

Diane Mayhew moved, Bo Sullivan seconded to approve the February 3, 2020, School Committee meeting minutes. All were in favor. Motion passes.

6. Approval of MIAA Cooperative Team Agreement/Westfield Technical Academy & Southwick Boys Track

Bo Sullivan moved, Tim O'Connor seconded to approve the MIAA Cooperative Team Agreement/Westfield Technical Academy & Southwick Boys Track. A

The following roll call vote was taken:

	<u>Y</u>	<u>N</u>
Diane Mayhew	X	
Bo Sullivan	X	

Cindy Sullivan	X		
Heather Sullivan	X		
Ramon Diaz	X		
Tim O'Connor	X		
Chairman Humason	<u>X</u>		
	7	-	<u>0</u> motion passed

7. Student Opportunity Act Plan
Superintendent Czaporowski, Susan Dargie, and Chris Rogers shared a PowerPoint presentation with the committee (attached). A discussion took place and questions were answered.
8. Approval of home school applications HE1920-131 to HE1920-133 for the 2019-2020 school year:
Tim O'Connor moved, Ramon Diaz seconded approve home school applications HE1920-131 and HE1920-133 for the 2019-2020 school year. All were in favor. Motion passes.
9. First reading, by title only, of School Committee policies:
 - a. File: IK Promotion and Retention of Students
Ramon Diaz moved, Cindy Sullivan seconded a first reading, by title only, to adopt policy File: IK Promotion and Retention of Students. All were favor. Motion passes.
 - b. File: JICE Student Publications
Ramon Diaz moved, Bo Sullivan seconded a first reading, by title only, of policy File: JICE Student Publications. All were favor. Motion passes.
 - c. File: IOJA Field Trips
Ramon Diaz moved, Tim O'Connor seconded a first reading, by title only, of policy File: IOJA Field Trips. All were favor. Motion passes.
10. Contract Settle Agreement with Cafeteria Managers Association:
Cindy Sullivan moved, Ramon Diaz seconded to approve the Settlement Agreement between the Westfield School Committee and Westfield Cafeteria Managers Association for the time period of July 1, 2019 - June 30, 2022, as presented, and authorize the Mayor to sign on behalf of the committee.

The following roll call vote was taken:

	<u>Y</u>		<u>N</u>
Diane Mayhew	X		
Bo Sullivan	X		
Cindy Sullivan	X		
Heather Sullivan	X		
Ramon Diaz	X		
Tim O'Connor	X		
Chairman Humason	<u>X</u>		
	7	-	<u>0</u> motion passes

11. Approval of School Choice for the 2020-2021 school
 Ramon Diaz moved, Tim O'Connor seconded to approve the school choice openings for the 2020-2021 school year.

Elementary K-4

School	KDG	1	2	3	4
Abner Gibbs	1	1	1	--	1
Franklin Ave	--	--	--	3	2
Highland	--	--	--	4	3
Munger Hill	2	--	--	--	5
Paper Mill	---	4	----	6	5
Southampton Rd	---	---	----	8	2

Westfield Intermediate Grade 5 & 6 = 28 openings

Grade 5 = 14 openings and Grade 6 = 14 openings

Westfield Middle grade 7 & 8 = 22 openings

Grade 7 = 10 openings

Grade 8 = 12 openings

Westfield High grades 9-12

Motion to offer 40 new school choice openings with a 10% variance at Westfield High (10 per grade)

The following roll call vote was taken:

	<u>Y</u>	<u>N</u>
Heather Sullivan	X	
Ramon Diaz	X	
Diane Mayhew	X	
Bo Sullivan	X	
Cindy Sullivan	X	
Tim O'Connor	X	
Chairman Humason	<u>X</u>	
	7	0

motion passes

12. Report of the signed weekly warrants:

Bo Sullivan reported that the following warrants were signed:

January 31, 2020 – 19 batches totaling \$360,301.09

February 7, 2020 – 19 batches totaling \$134,536.81

February 14, 2020 – 25 batches totaling \$542,189.78

February 21, 2020 – 16 batches totaling \$243,278.66

13. Acceptance of Westfield Public Schools Financial Statements, February 2020

Ramon Diaz moved, Tim O'Connor seconded to accept the Westfield Public Schools Financial Statements, February 2020, as presented.

The following roll call vote was taken:

	<u>Y</u>	<u>N</u>
Cindy Sullivan	X	
Heather Sullivan	X	

Ramon Diaz	X		
Diane Mayhew	X		
Bo Sullivan	X		
Tim O'Connor	X		
Chairman Humason	<u>X</u>		
	7	-	<u>0</u> motion passes

14. Transfer: Student Activity Account – North Middle School:
Diane Mayhew moved, Bo Sullivan seconded to transfer of \$8,653.35 from the North Middle School Student Activity Account #82313228/400000 to the Middle School Student Activity Account #82313229/480000.

The following roll call vote was taken:

	<u>Y</u>		<u>N</u>
Heather Sullivan	X		
Ramon Diaz	X		
Diane Mayhew	X		
Bo Sullivan	X		
Cindy Sullivan	X		
Tim O'Connor	X		
Chairman Humason	<u>X</u>		
	7	-	<u>0</u> motion passes

15. Approval of Non Contract Chart
Ramon Diaz moved, Bo Sullivan seconded to approve the Non Contract Chart, as presented.

The following roll call vote was taken:

	<u>Y</u>		<u>N</u>
Bo Sullivan	X		
Cindy Sullivan	X		
Heather Sullivan	X		
Ramon Diaz	X		
Diane Mayhew	X		
Tim O'Connor	X		
Chairman Humason	<u>X</u>		
	7	-	<u>0</u> motion passes

16. Superintendent's Reports:
a. Acceptance of gifts/donations
Tim O'Connor moved, Bo Sullivan seconded to accept the following gifts:
- Southampton Road Elementary School, Lehigh Gas Wholesale (Exxon Mobile) \$500.00, educational purposes, gift account

The following roll call vote was taken:

	<u>Y</u>		<u>N</u>
Cindy Sullivan	X		
Heather Sullivan	X		
Ramon Diaz	X		
Diane Mayhew	X		
Bo Sullivan	X		
Tim O'Connor	X		

20. Items for referral to subcommittees:
Diane Mayhew moved, Ramon Diaz seconded to refer the following policies to the Human Resources & Policy Subcommittee:
Policy File: LEA Student Teaching and Internship
MASC File: LDA Student Teaching and Internships
Policy File: LB Relations with other Schools and School Districts
MASC File: LBC Relations with Non Public Schools
File: KL Public Complaints
21. Old business: none
22. Subcommittee Reports/Recommendations:
a. Reports: Human Resources & Policy Subcommittee, Diane Mayhew, Chair
Diane reported that the subcommittee met earlier this evening to review policies. Recommendations would be coming forward to the committee at the next meeting.
b. Minutes: Human Resources & Policy Subcommittee, February 2, 2020
Ramon Diaz moved, Cindy Sullivan seconded to approve the Human Resources & Policy Subcommittee meeting held on February 2, 2020. All were in favor. Motion passes.
23. Any other items not reasonably anticipated 48 hours prior to the meeting
24. Next regular School Committee meeting: March 16, 2020

At 9:24 pm Cindy Sullivan moved, Ramon Diaz seconded to adjourn the meeting. All were in favor. Motion passes.

Mr. Stefan Czaporowski, Superintendent of Schools
Clerk – Westfield School Committee

A true copy, Attest:

Cindy Sullivan, Secretary
Westfield School Committee

CS/cm