

September 9, 2019

A meeting of the Westfield School Committee was held on Monday, September 9, 2019, at 7:00 pm in the City Council Chambers at City Hall, 59 Court Street, Westfield, MA. Members present by roll call were: Ramon Diaz, Diane Mayhew, Heather Sullivan, Cindy Sullivan, and Chairman Brian Sullivan. Bo Sullivan and Tim O'Connor were not in attendance.

At 7:02 pm Chairman Sullivan called the meeting to order.

1. Pledge of Allegiance

Chairman Sullivan asked if anyone was taping the meeting and if so, please state your name and address: none

2. Public participation, excluding personnel: none

3. Approval of the August 26, 2019 School Committee meeting minutes:
Ramon Diaz moved, Cindy Sullivan seconded to approve the August 26, 2019 School Committee meeting minutes. All were in favor. Motion passes.

4. Report on school building tours:

Ramon Diaz reported that he toured the Fort Meadow Early Childhood Center and Paper Mill Elementary School. He provided an update.

Cindy Sullivan reported that she toured Abner Gibbs Elementary School and Westfield Technical Academy. She provided an update.

Diane Mayhew reported that she toured Franklin Avenue Elementary School and Westfield High School. She provided an update.

Mayor Sullivan reported on the tours done by Tim O'Connor. Tim O'Connor toured Westfield Intermediate School and Southampton Road Elementary School.

Heather Sullivan and Bo Sullivan will report at a later date.

5. Approval of home school applications HE1920-60 to HE1920-86:

Heather Sullivan moved, Ramon Diaz seconded to approve home school applications HE1920-60 to HE1920-86. All were in favor. Motion passes.

6. Authorization of the Highland Elementary School's "Buy a Brick" placement:
Cindy Sullivan moved, Ramon Diaz seconded to authorize the placement of the bricks (that were sold during the "Buy a Brick" fundraiser) near the new playscape structure. All were in favor. Motion passes.

7. Adopt strategies and instruction for implementing a purpose built non-lethal active self-defense solution:

Cindy Sullivan moved, Ramon Diaz seconded to adopt strategies and instruction for implementing a purpose built non-lethal self-defense solution. All were in favor. Motion passes.

8. Authorize Mayor Sullivan to request from the City Council a local vote to appropriate funding to support a Feasibility Study of the Franklin Avenue Elementary School project:
 Cindy Sullivan moved, Ramon Diaz seconded to authorize Mayor Sullivan to request from the City Council a local vote to appropriate funding to support a Feasibility Study of the Franklin Avenue Elementary School project.

The following roll call vote was taken:

	<u>Y</u>		<u>N</u>	
Heather Sullivan	X			
Diane Mayhew	X			
Tim O'Connor	absent			
Bo Sullivan	absent			
Cindy Sullivan	X			
Ramon Diaz	X			
Chairman Sullivan	<u>X</u>			
	5	-	<u>0</u>	motion passes

9. Report of weekly signed warrants:

Cindy Sullivan reported that she signed the following warrants:

August 23, 2019 – 12 batches totaling \$339,648.24

August 30, 2019 – 10 batches totaling \$98,130.98

10. Superintendent's Reports

- a. Acceptance of gifts/donations

Diane Mayhew moved, Cindy Sullivan seconded to accept the following gifts/donations:

- Abner Gibbs Elementary, Your Cause \$10.00, educational purposes, gift account
- Abner Gibbs Elementary, Your Cause \$10.00, educational purposes, gift account
- Highland Elementary, Highland PTO \$600.00, Highland School playground
- Westfield Technical Academy, Annual Golf Tournament, \$20,602.00, educational purposes, Manufacturing Technology gift account

The following roll call vote was taken:

	<u>Y</u>		<u>N</u>	
Diane Mayhew	X			
Tim O'Connor	absent			
Bo Sullivan	absent			
Cindy Sullivan	X			
Heather Sullivan	X			
Ramon Diaz	X			
Chairman Sullivan	<u>X</u>			
	5	-	<u>0</u>	motion passes

- b. Other

Superintendent Czaporowski provided a brief update.

11. Mayor's update: none
12. School Committee update: none
13. Items for referral to subcommittees: none
14. Old business: none
15. Subcommittee Reports/Recommendations:
 - a. Reports: none
 - b. Minutes: Human Resources & Policy Subcommittee, August 26, 2019
Diane Mayhew moved, Heather Sullivan seconded to approve the Human Resources & Policy Subcommittee meeting minutes of August 26, 2019. All were in favor. Motion passes.
16. Any other items not reasonably anticipated 48 hours prior to the meeting
Cindy Sullivan reported that the Football Field at Bullens Field looked great and thanked everyone for their help.
17. Next regular School Committee meeting: October 7, 2019

At 7:35 pm Cindy Sullivan moved, Ramon Diaz seconded to adjourn the meeting. All were in favor. Motion passes.

Mr. Stefan Czaporowski, Superintendent of Schools
Clerk – Westfield School Committee

A true copy, Attest:

Cindy Sullivan, Secretary
Westfield School Committee

CS/cm