

August 26, 2020

A regular meeting of the Westfield School Committee was held on Wednesday, August 26, 2020, at 7:00 pm remotely (due to COVID-19 crisis). Members present by roll call were: Ramon Diaz, Diane Mayhew, Bo Sullivan, Cindy Sullivan, Tim O'Connor, and Chairman Humason. At 7:07 pm Heather Sullivan entered the meeting.

At 7:04 pm Chairman Humason called the meeting to order.

1. Pledge of Allegiance

2. Public participation, excluding personnel

Cindy Sullivan read the following email:

Lori Martin-Lukomski, Montgomery Road, Westfield

I have been proudly teaching kindergarten at Southampton Road School for the City of Westfield for 27 years. I am passionate about my job and work tirelessly to create a positive and memorable learning experience for my kindergartners. We are their first experience in public school. It's critical that we help them love school and want to come back every day. A bad experience in kindergarten could give them a bad taste in their mouth about school going forward. I am so eager to teach in person and am grateful that my grade will return in person during Tier 1. Remote teaching is incredibly difficult for our youngest learners, but nothing will be as difficult as expecting five year olds to sit in one chair for 6 1/2 hours with a mask on. I know how necessary masks and social distancing are, but it is virtually impossible for them to do this for this many hours. They are active, impulsive, and very "hands on". It's why I love them so much! Kindergartners are any and everything but sedentary! This is nothing you haven't heard before, I'm sure. I am hoping you will seriously consider sending our kindergartners to school half day every day. There are so many positives. We would consistently see every child every day. They thrive on consistency. Even after a one week vacation, I see regression in many kids and it takes time and hard work to get them back on track. Imagine doing that every other week. I believe it is far more doable for kindergartners to sit in a chair with a mask on for half a school day. A half day program would also eliminate the complicated issues involved with lunch and recess. They would not need recess or lunch. The morning class could be sent home with a bagged lunch and the afternoon class could be sent home with a bagged breakfast. Eliminating recess and lunch would also give us adequate time to teach the necessary academics. It is my understanding that many kindergarten parents have opted out of busing. Some schools have very few or no buses. If we could get accurate numbers of those who would require busing, we would know what the cost would truly be for these extra runs.

I had so many parents beyond stressed educating their kindergartners at home. They were incredibly frustrated having to educate their very dependent kindergartners while also helping their older children. In my opinion, this would be the best solution under these difficult circumstances. I want both my students and my families to have a positive experience, as I know you do as well. Sitting in one chair for 6 1/2 hours in a mask on is not a positive experience for any five year old, not even for adults. Unhappy children make for unhappy parents.

I appreciate your time and hope you will carefully consider half day kindergarten. I know I am supported by many kindergarten teachers across the district.

At 7:07 pm Heather Sullivan entered the meeting.

3. Approval of the August 17, 2020 school committee meeting minutes
Ramon Diaz moved, Bo Sullivan seconded to approve the August 17, 2020 School Committee meeting minutes.

The following roll call vote was taken:

	<u>Y</u>	<u>N</u>
Ramon Diaz	abstain	
Diane Mayhew	X	
Bo Sullivan	X	
Cindy Sullivan	X	
Heather Sullivan	abstain	
Tim O'Connor	X	
Chairman Humason	<u>X</u>	
	5	<u>0</u> motion passes

4. Westfield Public Schools 2020-2021 Back to School Plan
Superintendent Czaporowski provided an update regarding the status of the student enrollment verification. An update was provided on guidance office services at Westfield High School and Westfield Technical Academy.
5. Approval of home school applications HE2021-01 to HE2021-40
Diane Mayhew moved, Ramon Diaz seconded to approve home school applications HE2021-01 to HE2021-40.

The following roll call vote was taken:

	<u>Y</u>	<u>N</u>
Bo Sullivan	X	
Cindy Sullivan	X	
Heather Sullivan	X	
Ramon Diaz	X	
Diane Mayhew	X	
Tim O'Connor	X	
Chairman Humason	<u>X</u>	
	7	<u>0</u> motion passes

6. Approval of Van Pool special education out-of-district transportation contract
Tim O'Connor moved, Bo Sullivan seconded to approve the Van Pool special education out-of-district transportation contract, July 1, 2020-June 30, 2023.

The following roll call vote was taken:

	<u>Y</u>	<u>N</u>
Cindy Sullivan	X	
Heather Sullivan	X	
Ramon Diaz	X	

Diane Mayhew	X	
Bo Sullivan	X	
Tim O'Connor	X	
Chairman Humason	<u>X</u>	
	7	<u>0</u> motion passes

7. Approval of low risk fall sports: golf, gymnastics, cross country
Diane Mayhew moved, Bo Sullivan seconded to approve low risk fall sports: golf, gymnastics, and cross country.

Amended motion: Ramon Diaz moved, Bo Sullivan seconded to approve to offer all fall sports.

The following roll call vote was taken:

	<u>Y</u>	<u>N</u>
Heather Sullivan	X	
Ramon Diaz	X	
Diane Mayhew	X	
Bo Sullivan	X	
Cindy Sullivan	X	
Tim O'Connor	X	
Chairman Humason	<u>X</u>	
	7	<u>0</u> motion passes

8. 2nd/final reading, by title only, of policies

- a. Policy File: EBCFA Face Coverings

Diane Mayhew moved, Ramon Diaz seconded a 2nd/final reading, by title only, to adopt policy File: EBCFA Face Coverings.

The following roll call vote was taken:

	<u>Y</u>	<u>N</u>
Ramon Diaz	X	
Diane Mayhew	X	
Bo Sullivan	X	
Cindy Sullivan	X	
Heather Sullivan	X	
Tim O'Connor	X	
Chairman Humason	<u>X</u>	
	7	<u>0</u> motion passes

- b. Policy File: JICA Student Dress

Diane Mayhew moved, Ramon Diaz seconded a 2nd/final reading, by title only, to amend policy File: JICA Student Dress.

The following roll call vote was taken:

	<u>Y</u>	<u>N</u>
Diane Mayhew	X	
Bo Sullivan	X	
Cindy Sullivan	X	
Heather Sullivan	X	

Ramon Diaz	X	
Tim O'Connor	X	
Chairman Humason	<u>X</u>	
	7	<u>0</u> motion passes

c. Policy File: IJOA Field Trip

Diane Mayhew moved, Ramon Diaz seconded a 2nd/final reading, by title only, to amend policy File: IJOA Field Trip.

The following roll call vote was taken:

	<u>Y</u>	<u>N</u>
Diane Mayhew	X	
Bo Sullivan	X	
Cindy Sullivan	X	
Heather Sullivan	X	
Ramon Diaz	X	
Tim O'Connor	X	
Chairman Humason	<u>X</u>	
	7	<u>0</u> motion passes

d. Policy File: JICE Student Publications

Diane Mayhew moved, Ramon Diaz seconded a 2nd/final reading, by title only, to amend policy File: JICE Student Publications.

The following roll call vote was taken:

	<u>Y</u>	<u>N</u>
Ramon Diaz	X	
Diane Mayhew	X	
Bo Sullivan	X	
Cindy Sullivan	X	
Heather Sullivan	X	
Tim O'Connor	X	
Chairman Humason	<u>X</u>	
	7	<u>0</u> motion passes

9. Approval of Memorandum of Agreement with Lunch Association

Ramon Diaz moved, Diane Mayhew seconded to approve the Memorandum of Agreement with the Westfield School Committee and the Westfield Lunch Association to have changes in the uniform allowance pursuant to the terms and conditions of the bargained agreement, effective July 1, 2020, and authorize the Mayor to sign on behalf of the committee. The MOA will be corrected as follows: line 5 to show yoga pants (not yogi) and line 7 for proper punctuation.

The following roll call vote was taken:

	<u>Y</u>	<u>N</u>
Ramon Diaz	X	
Diane Mayhew	X	
Bo Sullivan	X	
Cindy Sullivan	X	
Heather Sullivan	X	

Tim O'Connor	X	
Chairman Humason	<u>X</u>	<u> </u>
	7	0 motion passes

10. Approval of Memorandum of Agreement with Westfield Cafeteria Managers Association:
 Ramon Diaz moved, Diane Mayhew seconded to approve the Memorandum of Agreement with the Westfield School Committee and the Westfield Cafeteria Managers Association to have changes in the uniform allowance pursuant to the terms and conditions of the bargained agreement, effective July 1, 2020, and authorize the Mayor to sign on behalf of the committee. The MOA will be corrected as follows : line 5 to yoga pants (not yogi) and line 7 for proper punctuation.

The following roll call vote was taken:

	<u>Y</u>	<u>N</u>
Cindy Sullivan	X	
Heather Sullivan	X	
Ramon Diaz	X	
Diane Mayhew	X	
Bo Sullivan	X	
Tim O'Connor	X	
Chairman Humason	<u>X</u>	<u> </u>
	7	0 motion passes

11. Approval of 2 Memorandums of Agreements with AFSCME, Council 93, Local 346 (secretaries):
 a. Ramon Diaz moved, Bo Sullivan seconded to approve the Memorandum of Agreement with AFSCME, Council 93, Local 346 (secretaries) regarding Article 5 Reduction in Force, effective August 24, 2020, an authorize the Mayor to sign on behalf of the committee.

The following roll call vote was taken:

	<u>Y</u>	<u>N</u>
Heather Sullivan	X	
Ramon Diaz	X	
Diane Mayhew	X	
Bo Sullivan	X	
Cindy Sullivan	X	
Tim O'Connor	X	
Chairman Humason	<u>X</u>	<u> </u>
	7	0 motion passes

- b. Ramon Diaz moved, Bo Sullivan seconded to approve the Memorandum of Agreement with AFSCME, Council 93, Local 346, regarding Article XIX Section 4, for ten month secretaries, as presented, and authorize the Mayor to sign on behalf of the committee.

The following roll call vote was taken:

	<u>Y</u>	<u>N</u>
Ramon Diaz	X	
Diane Mayhew	X	
Bo Sullivan	X	
Cindy Sullivan	X	
Heather Sullivan	X	
Tim O'Connor	X	
Chairman Humason	<u>X</u>	
	7	0 motion passes

12. Report of the weekly signed warrants:

Bo Sullivan reported the following warrants were signed:

August 7, 2020 – 5 batches totaling \$43,037.33

August 14, 2020 – 18 batches totaling \$595,438.66

13. Superintendent's Reports

a. Acceptance of Gifts/Donations

Tim O'Connor moved, Bo Sullivan seconded to accept the following gifts/donations:

- Westfield Technical Academy, Michael Roundy & Susan Brady, \$100.00 in memory of Zachary Saunders 2018 graduate of Westfield Technical Academy

The following roll call vote was taken:

	<u>Y</u>	<u>N</u>
Diane Mayhew	X	
Bo Sullivan	X	
Cindy Sullivan	X	
Heather Sullivan	X	
Ramon Diaz	X	
Tim O'Connor	X	
Chairman Humason	<u>X</u>	
	7	0 motion passes

Tim O'Connor thanked the community for their continued support.

b. Other:

Superintendent Czaporowski encouraged parents to visit the Back to School page on our website for information.

14. Mayor's update: none

15. School Committee update: none

16. Items for referral to subcommittee:

Diane Mayhew moved, Ramon Diaz seconded to refer the following policies to the Human Resources & Policy Subcommittee:

MASC sample policy File: JLCB Immunization of Students

File: IJOA Field Trips

The following roll call vote was taken:

	<u>Y</u>	<u>N</u>
Bo Sullivan	X	
Cindy Sullivan	X	
Heather Sullivan	X	
Ramon Diaz	X	
Diane Mayhew	X	
Tim O'Connor	X	
Chairman Humason	<u>X</u>	
	7	— 0 motion passes

17. Old business: none

18. Subcommittee Reports/Recommendations

a. Reports: none

b. Minutes: Human Resources & Policy Subcommittee meeting minutes

Diane Mayhew moved, Ramon Diaz seconded to approve the Human Resources & Policy Subcommittee meeting minutes of August 17, 2020.

The following roll call vote was taken:

	<u>Y</u>	<u>N</u>
Cindy Sullivan	X	
Heather Sullivan	X	
Ramon Diaz	X	
Diane Mayhew	X	
Bo Sullivan	X	
Tim O'Connor	X	
Chairman Humason	<u>X</u>	
	7	— 0 motion passes

19. Other items not reasonably anticipated 48 hours prior to the meeting:

Lecrenski Transportation Contract – Regular Transportation 2020-2021

Cindy Sullivan moved, Diane Mayhew seconded to approve the amended Lecrenski Transportation Contract for regular transportation for the 2020/2021 school year, as presented.

The following roll call vote was taken:

	<u>Y</u>	<u>N</u>
Heather Sullivan	X	
Ramon Diaz	X	
Diane Mayhew	X	
Bo Sullivan		X
Cindy Sullivan	X	
Tim O'Connor	X	
Chairman Humason	<u>X</u>	
	6	— 1 motion passes

Lecrenski Transportation Contract – In-District Special Ed Transportation
Cindy Sullivan moved, Diane Mayhew seconded to approve the amended
Lecrenski Transportation Contract for regular transportation for the 2020/2021
school year, as presented.

The following roll call vote was taken:

	<u>Y</u>	<u>N</u>
Ramon Diaz	X	
Diane Mayhew	X	
Bo Sullivan		X
Cindy Sullivan	X	
Heather Sullivan	X	
Tim O'Connor	X	
Chairman Humason	<u>X</u>	
	6	<u>1</u> motion passes

15. Next regular School Committee meeting: September 8, 2020

At 9:29 pm Ramon Diaz moved, Bo Sullivan seconded to adjourn the meeting.

The following roll call vote was taken:

	<u>Y</u>	<u>N</u>
Diane Mayhew	X	
Bo Sullivan	X	
Cindy Sullivan	X	
Heather Sullivan	X	
Ramon Diaz	X	
Tim O'Connor	X	
Chairman Humason	<u>X</u>	
	7	<u>0</u> motion passes

Mr. Stefan Czaporowski, Superintendent of Schools
Clerk – Westfield School Committee

A true copy, Attest:

Cindy Sullivan, secretary
Westfield School Committee

CS/cm