

January 12, 2021
School Building Committee

A meeting of the School Building Committee was held on Tuesday, January 12, 2021 at 5:00 pm. Due to current health department restrictions, the meeting was held through remote participation.

Members present by roll call:

	<u>Present</u>
Donald Humason, Jr.	X
Stefan Czaporowski	X
Stacy Burgess	X
Shannon Barry	X
Chris Carey	X
Ramon Diaz	X
Ralph Figy	X
Bryan Forrette	X
Shelly Hazlett	X
Bridget Matthews-Kane	X
Bill Parks	X
Brian Sullivan	absent - entered 6:38 pm
Cindy Sullivan	X
Tammy Tefft	X
Chris Tolpa	X
Lisa Benoit	<u>X</u>
	16

Also in attendance:

OPM-P3 Representative: Dan Pallotta – entered at 5:34 pm

Caolo & Bieniek Representatives: Jim Hannifin, Bert Gardner

Cindy Minicucci, Superintendent's Secretary

At 5:01 pm Chairman Donald Humason called the meeting to order.

2. Audio recording or video recording of open session: video recording for Channel 15

3. Approval of January 6, 2021 School Building Committee meeting minutes:

Ralph Figy moved, Ramon Diaz seconded to approve the January 6, 2021 School Building Committee meeting minutes, as presented.

	<u>YES</u>	<u>NO</u>
Donald Humason, Jr.	X	
Stefan Czaporowski	X	
Stacy Burgess	X	
Shannon Barry	X	
Chris Carey	X	
Ramon Diaz	X	

Ralph Figy	X
Bryan Forrette	X
Shelly Hazlett	X
Bridget Matthews-Kane	X
Bill Parks	X
Brian Sullivan	absent
Cindy Sullivan	X
Tammy Tefft	X
Chris Tolpa	X
Lisa Benoit	<u>X</u>
	15 motion passes

4. Review of the Preliminary Design Plan (PDP) submittal package for the Westfield Elementary School project submission to the Massachusetts School Building Authority (MSBA)
 Ralph Figy moved, Tammy Tefft seconded to approve the Preliminary Design plan as presented.

Bert Gardner reviewed the Franklin Avenue Elementary Preliminary Design Plan (PDP).
 Topics reviewed included:

- Single Enrollment Education Program
- Consolidated Enrollment Program (Abner Gibbs & Franklin Avenue)

At 5:34 pm Dan Pallotta entered the meeting and reported on the next phases in the Massachusetts School Building Authority (MSBA) process. He stated that public input was a requirement of MSBA. A lot of opportunities will be coming forward in the process that would allow members of the community to participate in the process. Also, The PDP will be hand-delivered to MSBA on January 15, 2021.

Amended motion: Ralph Figy moved, Brian Sullivan seconded to approve the submission of the Preliminary Design Plan (PDP), as presented, to the Massachusetts School Building Authority.

	<u>YES</u>	<u>NO</u>
Donald Humason, Jr.	X	
Stefan Czaporowski	X	
Stacy Burgess	X	
Shannon Barry	X	
Chris Carey	X	
Ramon Diaz	X	
Ralph Figy	X	
Bryan Forrette	X	
Shelly Hazlett	X	
Bridget Matthews-Kane	X	
Bill Parks	X	
Brian Sullivan	X	
Cindy Sullivan	X	
Tammy Tefft	X	
Chris Tolpa	X	

5. Any other items not reasonably anticipated 48 hours prior to the meeting

Bridget Matthews-Kane stated that she received an email from Jeffrey Gosselin regarding the importance of having community representation on the School Building Committee.

The email submitted by Jeffrey Gosselin, Ward 3A, Westfield:

I noticed on the city webpage a meeting of the school building committee is scheduled for January 12, 2021. The agenda lists review and possible vote on project preliminary plans. I wrote a letter to on 1/6/2021 and City Council Matthews-Kane read it for the committee. I have offered to serve as a community representative-neighborhood representative. This school project will have a direct impact on the residents of the neighborhood. Our traffic pattern, sidewalks, playgrounds, and natural environment will be impacted. There are many quality of life decisions that will have a great impact on our neighborhood. This is my neighborhood. I believe the people should have more opportunity to share ideas and make suggestions. I ask for this School Building Committee – Franklin School Project to hold a Special Meeting for the residents of Ward 3, so that we can review the plans before any vote is taken.

Cindy Sullivan stated that she was part of the community participation 11 years ago. It is an important part of the process. She stated that she is all in for community involvement but doesn't want it to be for political reasons and/or future elections.

Chris Tolpa reported that Lisa Benoit is a School Building Committee member and a parent and neighbor.

Dan Pallotta reported that any changes to the membership of the School Building Committee membership must be done via MSBA.

Mayor Humason reported that the 16-member School Building Committee has been created and encompasses various representatives such as the Mayor, Superintendent, School Committee, City Councilors, Principals, Parent and Community Representatives. He also stated that the process is entirely inclusive. As we move forward in the process, there will be plenty of opportunities' for anyone who wants to participate.

8. Adjourn

At 5:56 pm Ralph Figy moved, Tammy Tefft seconded to adjourn the meeting.

The following roll call vote was taken:

	<u>YES</u>	<u>NO</u>
Donald Humason, Jr.	X	
Stefan Czaporowski	X	
Stacy Burgess	X	
Shannon Barry	X	
Chris Carey	X	
Ramon Diaz	X	
Ralph Figy	X	

Bryan Forrette	X
Shelly Hazlett	X
Bridget Matthews-Kane	X
Bill Parks	X
Brian Sullivan	X
Cindy Sullivan	X
Tammy Tefft	X
Chris Tolpa	X
Lisa Benoit	<u>X</u>

16 – motion passes

A true copy, Attest:

Donald Humason, Jr. Chair
Westfield School Building
Westfield School Committee

DH/cm

Minutes approved: _____