

### UNEXPIRED TERM FULFILLMENT

When a vacancy on the Westfield School Committee occurs for any reason, the City Council and the remaining members of the Committee share the responsibility for filling it.

As provided by in the law, the School Committee will notify the City Council that a vacancy has been created within 30 days after it has occurred. After one week's notice has been given by the Committee to the City Council, so that voters of the town may have the opportunity to state their candidacy, the two governing bodies will meet to fill the vacancy by a roll call vote.

For election to fill a vacancy, a candidate must receive a majority of the votes of the officers entitled to vote. The person so elected will fill the seat on the Committee until the next town election, at which a time a member will be elected to serve the remainder of the term, if any.

SOURCE: MASC

LEGAL REF.: Westfield City Charter, Section 44  
MGL Chapter 41, Section 11

NOTE: The substance of most statements in this category is usually established by law. Certain points may be School Committee policy. City and town charters often set forth procedures for filling vacancies on the School Committee; references to these should be added, if appropriate. A regional school district should also refer to the regional agreement, if portions apply.

Adopted: December 1973

First reading: waived

2<sup>nd</sup>/final reading: November 2, 2015 mtg