

February 11, 2021

A regular meeting of the Westfield School Committee was held on Monday, February 11, 2021, at 5:30 pm remotely (due to COVID-19 crisis). Members present by roll call were: Ramon Diaz, Diane Mayhew, Bo Sullivan, Cindy Sullivan, Heather Sullivan, Tim O'Connor, and Chairman Humason.

At 5:31 pm Chairman Humason called the meeting to order.

1. Pledge of Allegiance

2. Public participation, excluding personnel:

Diane Mayhew read the following email:

Kathleen Hillman, Susan Drive, Westfield

As an educator, I am writing to you this morning to support the Massachusetts Association of School Committees Resolution #1 that asks to cancel MCAS for spring 2021. At the present time DESE has schedule MCAS as following

<https://us14.campaignarchive.com/?u=d8f37d1a90dacd97f207f0b4a&id=4d4f6ac855>

Students need teaching time not testing time. Please go on the record to support cancelling MCAS.

3. Approval of School Committee meeting minutes:

a. Special meeting January 4, 2021

Diane Mayhew moved, Ramon Diaz seconded to approve the January 4, 2021 special School Committee meeting minutes.

The following roll call vote was taken:

	<u>Y</u>	<u>N</u>
Ramon Diaz	X	
Diane Mayhew	X	
Bo Sullivan	X	
Cindy Sullivan	X	
Heather Sullivan	X	
Tim O'Connor	X	
Chairman Humason	<u>X</u>	
	7	<u>0</u> motion passes

b. Regular meeting January 4, 2021

Tim O'Connor moved, Bo Sullivan seconded to approve the January 4, 2021 special School Committee meeting minutes.

The following roll call vote was taken:

	<u>Y</u>	<u>N</u>
Diane Mayhew	X	
Bo Sullivan	X	
Cindy Sullivan	X	
Heather Sullivan	X	
Ramon Diaz	X	
Tim O'Connor	X	
Chairman Humason	<u>X</u>	
	7	<u>0</u> motion passes

c. Special meeting January 14, 2021

Tim O'Connor moved, Bo Sullivan seconded to approve the January 14, 2021 special School Committee meeting minutes.

The following roll call vote was taken:

	<u>Y</u>	<u>N</u>	
Bo Sullivan	X		
Cindy Sullivan	X		
Heather Sullivan	X		
Ramon Diaz	X		
Diane Mayhew	X		
Tim O'Connor	X		
Chairman Humason	<u>X</u>		
	7		<u>0</u> motion passes

d. Special meeting January 21, 2021

Tim O'Connor moved, Bo Sullivan seconded to approve the January 21, 2021 special School Committee meeting minutes.

The following roll call vote was taken:

	<u>Y</u>	<u>N</u>	
Cindy Sullivan	X		
Heather Sullivan	X		
Ramon Diaz	X		
Diane Mayhew	X		
Bo Sullivan	X		
Tim O'Connor	X		
Chairman Humason	<u>X</u>		
	7		<u>0</u> motion passes

4. Westfield Public Schools 2020-2021 Back to School Plan

a. Fall 2 Sports

Diane Mayhew moved, Ramon Diaz seconded to move forward with Fall 2 Sports (Cheerleading, Football, Track & Field), to start March 1, 2021 and revisit this recommendation at the February 21, 2021 meeting.

The following roll call vote was taken:

	<u>Y</u>	<u>N</u>	
Heather Sullivan		X	
Ramon Diaz		X	
Diane Mayhew		X	
Bo Sullivan	X		
Cindy Sullivan	X		
Tim O'Connor		X	
Chairman Humason	<u>X</u>		
	3		<u>4</u> motion failed

b. Spring Sports

Bo Sullivan moved, Ramon Diaz seconded to authorize the posting of Spring Coach positions (start date April 24).

The following roll call vote was taken:

	<u>Y</u>	<u>N</u>
Ramon Diaz	X	
Diane Mayhew	X	
Bo Sullivan	X	
Cindy Sullivan	X	
Heather Sullivan	X	
Tim O'Connor	X	
Chairman Humason	<u>X</u>	
	7	<u>0</u> motion passes

5. Approval of home school applications HE2021-213-HE2021-217

Tim O'Connor moved, Bo Sullivan seconded to approve home school applications HE2021-213 to HE2021-217.

The following roll call vote was taken:

	<u>Y</u>	<u>N</u>
Diane Mayhew	X	
Bo Sullivan	X	
Cindy Sullivan	X	
Heather Sullivan	X	
Tim O'Connor	X	
Chairman Humason	<u>X</u>	
	7	<u>0</u> motion passes

6. Approval of White Oak School as a private school for the 2020-2021 school year:

Tim O'Connor moved, Bo Sullivan seconded to approve White Oak School as a private school for the 2020-2021 school year.

The following roll call vote was taken:

	<u>Y</u>	<u>N</u>
Bo Sullivan	X	
Cindy Sullivan	X	
Heather Sullivan	X	
Ramon Diaz	X	
Diane Mayhew	X	
Tim O'Connor	X	
Chairman Humason	<u>X</u>	
	7	<u>0</u> motion passes

7. Approval of Westfield Public Schools 2021-2022 school year calendar

Tim O'Connor moved, Bo Sullivan seconded to approve the Westfield Public Schools 2021-2022 school year calendar.

The following roll call vote was taken:

	<u>Y</u>	<u>N</u>
Cindy Sullivan	X	
Heather Sullivan	X	
Ramon Diaz	X	
Diane Mayhew	X	
Bo Sullivan	X	
Tim O'Connor	X	
Chairman Humason	<u>X</u>	
	7	<u>0</u> motion passes

8. Approval of Westfield Public Schools 2022-2021 school year calendar
Tim O'Connor moved, Diane Mayhew seconded to approve the Westfield Public Schools 2022-2023 school year calendar.

The following roll call vote was taken:

	<u>Y</u>	<u>N</u>
Heather Sullivan	X	
Ramon Diaz	X	
Diane Mayhew	X	
Bo Sullivan	X	
Cindy Sullivan	X	
Tim O'Connor	X	
Chairman Humason	<u>X</u>	
	7	<u>0</u> motion passes

9. Rescind School Committee policy File: IG Class Size
Ramon Diaz moved, Diane Mayhew seconded to rescind School Committee policy File: IG Class Size.

The following roll call vote was taken:

	<u>Y</u>	<u>N</u>
Ramon Diaz	X	
Diane Mayhew	X	
Bo Sullivan	X	
Cindy Sullivan	X	
Heather Sullivan	X	
Tim O'Connor	X	
Chairman Humason	<u>X</u>	
	7	<u>0</u> motion passes

10. First reading, by title only, of School Committee policies:
a. File: IHB Special Instructional Programs and Accommodations
Tim O'Connor moved, Bo Sullivan seconded to a 1st reading, by title only, of School Committee policy File: IHB Special Instructional Programs and Accommodations.

The following roll call vote was taken:

	<u>Y</u>	<u>N</u>
Diane Mayhew	X	

Bo Sullivan	X
Cindy Sullivan	X
Heather Sullivan	X
Ramon Diaz	X
Tim O'Connor	X
Chairman Humason	<u>X</u>
	7

0 motion passes

b. File: LDA Student Teaching and Internships

Ramon Diaz moved, Heather Sullivan seconded to a 1st reading, by title only, of School Committee policy File: LDA Student Teaching and Internships

The following roll call vote was taken:

	<u>Y</u>	<u>N</u>
Bo Sullivan	X	
Cindy Sullivan	X	
Heather Sullivan	X	
Ramon Diaz	X	
Diane Mayhew	X	
Tim O'Connor	X	
Chairman Humason	<u>X</u>	
	7	

0 motion passes

11. 2nd/final reading, by title only, of School Committee policies:

a. File: ADC Tobacco Products on School Premises Prohibited

Tim O'Connor moved, Heather Sullivan seconded for a 2nd/final reading, by title only, to adopt policy File: ADC Tobacco Products on School Premises Prohibited.

b. File: BIA New School Committee Orientation

Ramon Diaz moved, Heather Sullivan seconded for a 2nd/final reading, by title only, to amend policy File: BIA New School Committee Orientation.

The following roll call vote was taken:

	<u>Y</u>	<u>N</u>
Cindy Sullivan	X	
Heather Sullivan	X	
Ramon Diaz	X	
Diane Mayhew	X	
Bo Sullivan	X	
Tim O'Connor	X	
Chairman Humason	<u>X</u>	
	7	

0 motion passes

c. File: GBED Tobacco use on School Property by Staff Members Prohibited

Tim O'Connor moved, Heather Sullivan seconded for a 2nd/final reading, by title only, to amend policy File: GBED Tobacco use on School Property by Staff Members Prohibited.

The following roll call vote was taken:

	<u>Y</u>	<u>N</u>
Cindy Sullivan	X	
Heather Sullivan	X	
Ramon Diaz	X	
Diane Mayhew	X	
Bo Sullivan	X	
Tim O'Connor	X	
Chairman Humason	<u>X</u>	
	7	<u>0</u> motion passes

d. File: LB Relations with other Schools and Districts

Tim O'Connor moved, Heather Sullivan seconded for a 2nd/final reading, by title only, to amend policy File: LB Relations with other Schools and Districts.

The following roll call vote was taken:

	<u>Y</u>	<u>N</u>
Ramon Diaz	X	
Diane Mayhew	X	
Bo Sullivan	X	
Cindy Sullivan	X	
Heather Sullivan	X	
Tim O'Connor	X	
Chairman Humason	<u>X</u>	
	7	<u>0</u> motion passes

e. File: LBC Relations with Nonpublic Schools

Tim O'Connor moved, Heather Sullivan second for a 2nd/final reading, by title only, to adopt policy File: LBC Relations with Nonpublic Schools.

The following roll call vote was taken:

	<u>Y</u>	<u>N</u>
Heather Sullivan	X	
Ramon Diaz	X	
Diane Mayhew	X	
Bo Sullivan	X	
Cindy Sullivan	X	
Tim O'Connor	X	
Chairman Humason	<u>X</u>	
	7	<u>0</u> motion passes

12. Approval of Memorandum of Agreements with the Westfield Education Association/Unit B

Diane Mayhew moved, Heather Sullivan seconded to approve the Memorandum of Agreement between the Westfield School Committee and the Westfield Education Unit B (assistant principals, supervisors) that amends the current agreement, regarding evaluations. Evaluations should occur for members but in a modified manner, during the state's COVID-19, for the 2020-2021 school year, as presented, and authorize the Mayor to sign on behalf of the committee.

The following roll call vote was taken:

	<u>Y</u>	<u>N</u>
Bo Sullivan	X	
Cindy Sullivan	X	
Heather Sullivan	X	
Ramon Diaz	X	
Diane Mayhew	X	
Tim O'Connor	X	
Chairman Humason	<u>X</u>	
	7	<u>0</u> motion passes

13. Report of the weekly signed warrants

Bo Sullivan reported the following warrants were signed:

January 8, 2021 – 16 batches totaling \$77,524.53

January 15, 2021 – 16 batches totaling \$555,54.83

January 22, 2021 – 11 batches totaling \$258,735.70

14. Acceptance of Westfield Public Schools Financial Reports

Diane Mayhew moved, Heather Sullivan seconded to approve the Westfield Public Schools Financial reports, as presented.

The following roll call vote was taken:

	<u>Y</u>	<u>N</u>
Cindy Sullivan	X	
Heather Sullivan	X	
Ramon Diaz	X	
Diane Mayhew	X	
Bo Sullivan	X	
Tim O'Connor	X	
Chairman Humason	<u>X</u>	
	7	<u>0</u> motion passes

15. Approval of Budget Transfers

Bo Sullivan moved, Ramon Diaz seconded to approve the following budget transfer:

Amount	From Account	To Account
\$69,916	56523910-532001 Tuitions In State	56523920-532003 Tuitions Out of State

The following roll call vote was taken:

	<u>Y</u>	<u>N</u>
Heather Sullivan	X	
Ramon Diaz	X	
Diane Mayhew	X	
Bo Sullivan	X	
Cindy Sullivan	X	
Tim O'Connor	X	
Chairman Humason	<u>X</u>	
	7	<u>0</u> motion passes

Bo Sullivan moved, Heather Sullivan seconded to approve the following budget transfer:

Amount	From Account	To Account
\$43,347	52623232-511300 PM Other Special Ed, FT School Prof	52623233-511100 PM Other Special Ed, FT Hourly

The following roll call vote was taken:

	<u>Y</u>	<u>N</u>
Ramon Diaz	X	
Diane Mayhew	X	
Bo Sullivan	X	
Cindy Sullivan	X	
Heather Sullivan	X	
Tim O'Connor	X	
Chairman Humason	<u>X</u>	
	7	0 motion passes

16a. Superintendent's Reports

a. Acceptance of gifts/donations

Tim O'Connor moved, Heather Sullivan seconded to approve the acceptance of The following gifts/donations:

To be deposited in the Student Connectivity Account

Donation from:	Address	Amount
Mary Lou Niedzielski	Heritage Lane	\$250.00

- Westfield Public Schools, Sally Ascolillo, Loomis Ave, \$100.00, Thanksgiving Day food drive
- Westfield Public Schools, Cynthia Hartdegen & Kathleen Deviny, Noble Ave, Westfield, \$100.00, Thanksgiving Day food drive
- Westfield Public Schools, Ocean State Job Lot Westfield, \$500.00 gift card, to be used for gloves, hats, scarfs, and coats for students that need warm clothing
- Franklin Avenue Elementary School, Hampden Village, Westfield, \$100.00, educational purposes, gift account
- Munger Hill Elementary, Lifetouch Photography, \$939.02, educational purposes, gift account
- Paper Mill Elementary, Grynn and Barrett Enterprises, Inc, \$250.00, educational purposes, gift account
- Westfield Technical Academy Manufacturing Technology Department, in memory of Gary Campbell: Barbara & Roger Josephson, Beveridge Blvd, Westfield, \$25.00, educational purposes, gift account
- Westfield Technical Academy, CRC Line Inc. 120A Goodard Memorial Drive, Worcester, MA, numerous supplies donated to Auto Collision Department, approximate value \$5,767.90, educational purposes
- Westfield Technical Academy, Steve Sanders, South Eastham Street, Eastham, MA, donation to John Krieger Memorial Scholarship, \$1,000.00 student scholarship
- DBA Branandez Trucking, Indian Orchard, MA, donation of bottled water, approximate value, \$250.00, school use

The following roll call vote was taken:

	<u>Y</u>	<u>N</u>
Cindy Sullivan	X	
Heather Sullivan	X	
Ramon Diaz	X	
Diane Mayhew	X	
Bo Sullivan	X	
Tim O'Connor	X	
Chairman Humason	<u>X</u>	
	7	<u>0</u> motion passes

- b. Acceptance of Grant – State Coronavirus Prevention Fund Program
Tim O'Connor moved, Heather Sullivan seconded to accept the State Coronavirus Prevention Fund Program in the amount of \$297,700.00.

The following roll call vote was taken:

	<u>Y</u>	<u>N</u>
Ramon Diaz	X	
Diane Mayhew	X	
Bo Sullivan	X	
Cindy Sullivan	X	
Heather Sullivan	X	
Tim O'Connor	X	
Chairman Humason	<u>X</u>	
	7	<u>0</u> motion passes

- c. Other

Superintendent Czaporowski provided an update regarding upcoming meetings and the Coat Drive held in collaboration with the Chamber of Commerce.

17. Mayor's update

Mayor Humason provided an update regarding the Franklin Avenue parcels of land. He reported that a request was submitted for the use of Free Cash in the amount of \$347,00.00 to purchase both parcels.

18. School Committee update

Cindy Sullivan requested that Vice Chair Tim O'Connor speak to the City Council regarding the status of increase in the stipend for School Committee members. Also, she felt that the increase should be retro-active.

19. Items for referral to subcommittee

Diane Mayhew moved, Ramon Diaz seconded to refer the following School Committee policies:

File: JICB Care of School Property by Students

File: JHF Student Safety

File: JHCB Release Time for Religious Education

File: JHB Truancy/Parent Supported Absence

The following roll call vote was taken:

	<u>Y</u>	<u>N</u>
Ramon Diaz	X	

Diane Mayhew	X	
Bo Sullivan	X	
Cindy Sullivan	X	
Heather Sullivan	X	
Tim O'Connor	X	
Chairman Humason	<u>X</u>	
	7	<u>0</u> motion passes

Cindy Sullivan spoke about forming committees for graduation. She would like to be a member of the WTA graduation organization committee.

20. Old business: none

21. Subcommittee Reports/Recommendations

- a. Reports: none
- b. Minutes: none

22. Other items not reasonably anticipated 48 hours prior to the meeting
A discussion took place about winter sports. No action/vote taken.

23. Next regular School Committee meeting: March 1, 2021

At 7:30 pm Ramon Diaz moved, Cindy Sullivan seconded to adjourn the meeting.

The following roll call vote was taken:

	<u>Y</u>	<u>N</u>
Diane Mayhew	X	
Bo Sullivan	X	
Cindy Sullivan	X	
Heather Sullivan	X	
Ramon Diaz	X	
Tim O'Connor	X	
Chairman Humason	<u>X</u>	
	7	<u>0</u> motion passes

Mr. Stefan Czaporowski, Superintendent of Schools
Clerk – Westfield School Committee

A true copy, Attest:

Diane Mayhew, secretary
Westfield School Committee

DM/cm